



STEPS TO PROVIDE PATIENT INPUT INTO ACE'S TECHNICAL EVALUATIONS

The Agency for Care Effectiveness (ACE) conducts **technical evaluations** to assess the effectiveness, safety, and value of health technologies (such as drugs, vaccines, and medical devices) and help the Ministry of Health (MOH) decide if they should be funded or not.

Patients, carers or representatives from a patient or voluntary organisation can provide inputs into ACE's evaluations and explain what is important to patients and their families. This helps ensure that funding recommendations for health technologies are relevant to the people most affected by them.

The ACE Consumer Engagement and Education (CEE) team coordinates all patient involvement activities at ACE and can answer any questions you have.¹

Here are the **key steps** to follow if you are providing input into ACE's technical evaluations:



1

CALL FOR PATIENT INPUT INTO ACE'S EVALUATIONS

CEE invites all local patient organisations with members who have an interest in the health technology or condition under evaluation to complete a **survey** or **patient journey form** to share their needs, preferences, experiences and expectations about their medical condition and treatment options.

For conditions that are not represented by a patient organisation, CEE works with clinicians to find patients who would like to share their experiences.



2 PATIENT ORGANISATIONS DISTRIBUTE THE SURVEY

Patient organisations distribute the survey or patient journey form to their members to complete. The documents are available in **different formats** to make them accessible to a range of patients.

The responses can be sent back individually to CEE, or patient organisations can collate their members' responses and prepare a consolidated submission.



3

CEE INCLUDES PATIENT INPUT IN ACE'S EVALUATION REPORT

Patients have at least **4 weeks** to submit their responses to CEE. The inputs received are used to validate ACE's evaluations and are included in ACE's technical reports. All patient input is also considered by the MOH advisory committees when they are making their funding recommendations.



4 PATIENT INPUT IS PUBLISHED

A summary of patient inputs which helped inform the funding recommendations for each health technology is included in ACE's **technology guidance**. A **plain English summary** of the guidance to explain the recommendations in non-technical language is also developed. Both documents are published on the ACE website.



5

CEE PROVIDES FEEDBACK TO PATIENT ORGANISATIONS

After a funding recommendation has been made, CEE notifies the patient organisations of the outcome and provides **feedback** on which information from their members was most helpful to ACE and the MOH advisory committees. CEE also welcomes suggestions from patients about how the patient involvement processes can improve.



You can write to the CEE team at ACE_CEE@moh.gov.sg if you need help with your survey responses or have any questions. There are also tips and examples available on how to provide meaningful patient input if you need more information.^{2,3}



Sources

1. Agency for Care Effectiveness, Ministry of Health, Singapore. Process and methods guide for patient involvement. May 2023.
2. Agency for Care Effectiveness, Ministry of Health, Singapore. Providing patient input into ACE's technical evaluations. January 2023.
3. Agency for Care Effectiveness, Ministry of Health, Singapore. Quick tips for meaningful patient input in ACE's work. January 2023.

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